Submission guidelines for late-breaking abstracts for poster and podium presentations for the 3rd Biennial Conference on Caregiving Research
September 25-27, 2024
Pittsburgh, PA

Building Bridges: Connecting Caregiving Research, Policy, and Practice

Third Biennial Conference on Caregiving Research

This conference will bring together an interdisciplinary group of national leaders in caregiving research, policy, and practice across the lifespan. Sessions will *showcase innovations in research*, *build bridges across disciplines and conditions* and *connect caregiving research to* policy to address the urgent community, clinical, and policy needs of family caregivers.

Key Dates and Information

Conference Date and Location:
September 25- September 27, 2024; Pittsburgh, PA

LATE-BREAKING ABSTRACTS:

Late-Breaking Submission Site Opens Monday, June 3, 2024

Submission Deadline: Monday, June 24, 2024 by 11:59 pm (ET)
Please note: The number of late-breaking abstracts will be limited. Only abstracts with new data / findings that were not able to be submitted during the regular abstract submission window will be considered.

Conference Objectives:

- Foster new cross-disciplinary collaborations to generate novel solutions; to advance caregiving research, policy, and practice;
- Train the next generation of caregiving researchers;
- Identify critical policy and health system levers that could improve practice and caregiver- and care recipient-centered outcomes; and
- Develop recommendations for essential caregiving data elements needed to advance research, policy, and practice at the community, state, and national level.

Late-Breaking Abstract Submission Guidelines

The National Center on Family Support (NCFS) invites abstracts from individuals and/or interdisciplinary teams that address caregiving research, practice, and policy across the lifespan. Of particular interest are abstracts that reflect innovative methods or findings to advance caregiving research, especially among under-represented communities. Suggested themes include, but are not limited to research that:

1. Addresses the 5 goals of the [RAISE National Strategy to Support Family Caregivers](#);
2. Informs and evaluates state and national policies and policy changes affecting families living with disabilities and other chronic conditions;
3. Developing, testing, and implementing caregiver/dyadic/family interventions, including policy and practice interventions at scale;
4. Examines the intersection of family and paid caregivers; and
5. Derives from or partners with community organizations, agencies, populations, or citizens.

Submission Deadline/Due Date: Monday, June 24, 2024 by 11:59 pm (ET)

Presenter Guidelines:

- The presenting author should be listed first, and be the corresponding author for communication with NCFS;
- Presenting authors are allowed a maximum of two (2) abstract submissions per conference. There is no limit to co-authorship; and
- Presenting authors on all accepted abstracts must register and pay for the conference and present the abstract. Co-authors cannot present in place of the primary author without prior notification.

Submission Guidelines:

- **Late-breaking Submission Deadline/Due Date: Monday, June 24 by 11:59 pm (ET);**
- If you have any difficulty submitting your abstract or need to make changes once it has been submitted, please email us. Once the abstract submission deadline has passed, no further changes will be accepted.
- We recommend checking word count prior to entering the abstract onto the submission site;
- Abstracts must be uploaded as a Word document ONLY; and
- A confirmation email will be sent to the presenting author once your abstract has been successfully submitted.

Notification and Presentation:

- Email notification of late-breaking abstract acceptance will be sent to presenting author on **Friday, July 26, 2024**;
- Posters should be developed and printed for display at the conference. Accepted abstracts will be featured in one of two 2-hour poster and networking receptions; and
- A limited number of abstracts will be selected for either featured plenary presentations or break-out sessions. You will see an option on the online submission form to indicate your willingness to be considered for a presentation.

Abstract Instructions

Please read through the following instructions carefully before submitting an abstract. NCFS recommends that you use the worksheet **(Appendix A)** in this planning guide to collect materials for your abstract before entering them into the submission site. If you have further questions, contact **caregivingconference@pitt.edu**.

Abstract Criteria:
• Abstracts should be no more than 300 words
• Provide:
   • Abstract Title (no more than 100 characters)
   • Keywords: (Provide up to three)
   • Learning Objective: (Please provide ONE learning objective for your presentation that may be used in the evaluation process.)
   • Abstract Body (maximum of 300 words) divided into the following sections:
      o Background and Purpose
      o Methods
      o Results
      o Discussion
      o Implications for research, policy, and/or practice
   • Presenting Author and Co-Author information

Thank you for submitting your abstract to the Building Bridges: Connecting Caregiving Research, Policy, and Practice!

Conference Scientific Planning Committee:

Heidi Donovan, PhD, RN (Conference Chair)
Professor, Nursing and Medicine, PhD Program Director, School of Nursing, Co-Director, National Rehabilitation Research and Training Center on Family Support, University of Pittsburgh

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Associate Attending Psychologist, Memorial Sloan Kettering Cancer Center

Fawn Cothran, PhD, RN, GCNS-BC, FGSA
Hunt Research Director, National Alliance for Caregiving

Grace Campbell, PhD, MSW, RN
Assistant Professor, Duquesne University School of Nursing

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Professor of Gerontology, Director of the Center on Aging and Behavioral Research, Division of Geriatrics and Palliative Medicine, Weill Cornell Medicine

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Courtney Van Houtven, PhD
Professor, Department of Population Health Science, School of Medicine, Duke University, Professor, Duke-Margolis Center for Health Policy, Research Scientist, Health Services Research, Durham Veteran's Administration

APPENDIX A: Late-Breaking Abstract Submission Planning Worksheet

Use this worksheet to help prepare your abstracts for electronic submission.

Abstract Title (maximum of 100 characters, including spaces; must be in title case format):

_____

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_____

Keywords: (Provide up to three)

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Learning Objective: (Please provide ONE learning objective for your presentation that may be used in the evaluation process)

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Abstract Body (maximum of 300 words; divided into the following sections: Background and Purpose; Methods; Results; Discussion; Implications for research, policy, and/or practice):

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AUTHORS:

Presenting Author (required)

First Name: _____ Middle Initial: _____ Last Name: _____

Email: _____ Credentials (e.g., PhD): _____

Position/Title: _____

Career Stage: _____

Primary Institution/Organization: _____

Mailing Address: _____

City/State: _____ Zip: _____ Country: _____

NOTE: Author information (name, credentials, institution/organization name, city, state, country) will appear exactly as submitted in meeting materials.

Co-Authors (provide up to five)

First Name: _____ Middle Initial: _____ Last Name: _____

Email: _____ Credentials (e.g., PhD): _____

Primary Institution/Organization: _____

NOTE: Co-Author information (name, institution/organization) will appear exactly as submitted in meeting materials.